

LITERA CREATE

Create Better Documents, 85% Faster

Litera Create is a document assembly and content library platform for Microsoft Word, designed to empower legal teams to create quick and accurate first drafts by using enterprise-approved templates and inserting the most updated & relevant language.



Why Litera Create?

Legal professionals spend more than five hours per week drafting documents. The current process involves duping and revising previous documents, which could result in using antiquated legalese and old clauses, remainders of prior work - including sensitive information - and too much time spent manually assembling documents. With Litera Create, legal professionals draft 85% faster, improving productivity, reducing risk, and gaining time to focus on true legal work.

Litera Create comes in two modules to ensure a complete document creation workflow:

Litera Create – Templates cuts down on the time needed to find the right template or reusable document by enabling template creation & sharing, application of organization styles, management of Doc IDs, etc. **Litera Create - Content** makes it easy to find the most accurate and updated language, by enabling storage & sharing of clauses, anonymizing sensitive data, and finding the best language through the Recommendations Service.



Draft Faster

Streamline repetitive tasks in the creation of legal documents, saving up to 85% of drafting time.



Consistent Quality

Safeguard the organization's reputation by enforcing the use of standard, approved content.



Safer Reuse

Automatically anonymize and save content from documents into content libraries for safe, future reuse.



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"Instead of having to wait two weeks for a new or modified template, users can have it in one or two days."

Maria V. Hutchinson Senior Desktop Engineer, Weil

Key Features

Template

Create templates, precedents, boilerplates, and packs. Share them with individual users, practice groups, or enterprise-wide.

🗹 Anonymize

Create templates with generic placeholders from documents containing specific data.

Transform

Convert any document or selected text into a template with letterheads, signature blocks, and contact integration.

🗹 Save Content

Easily store correctly-formatted clauses, definitions, precedents, etc. for future access.

Flexible Content Insertion

Insert content and specify source or target formatting using drag and drop, double-click, or rightclick menu.

🗹 Doc ID

Manage Doc IDs with flexibility and ease, as you automatically insert or convert Doc ID stamps where needed.

Foundation

A 🔥 LITERA Company

iManage

Numbering & TOCs

Define and manipulate existing numbering, styles, and generate multiple tables of content in a document.

Recommendations Service

Search and use the most updated and relevant version of clauses or precedents without leaving MS Word.

House Pleadings

Apply organization styles to the federal and state court pleadings.

External Source Integrations

For a closer look, visit <u>www.litera.com</u> or <u>request a demo</u>.

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EXTENSIBLE

BACKEND

Solution Overview Litera Create